

BOARD OF EQUALIZATION

CUSTOMER SERVICE AND ADMINISTRATIVE EFFICIENCY COMMITTEE MEETING MINUTES

HONORABLE JOHN CHIANG, COMMITTEE CHAIR 450 N STREET, SACRAMENTO

FEBRUARY 14, 2001, 9:30 A.M.

ACTION ITEMS & STATUS REPORT ITEMS

Agenda Item No: 1

Title: Finance Letter for the Return Processing Automation Project (RPAP)

Issue/Topic:

Approval to Submit Finance Letter for the Return Processing Automation Project (RPAP).

Committee Discussion:

Staff presented Fiscal Year 2001-02 Finance Letter to obtain category transfer authority to transfer Personal Services savings realized from the project to the Operating Expense and Equipment category for reimbursing the RPAP business partner and technology support contractors.

Ms. Rosmaire Duffy of the California State Employees Association (CSEA) testified and indicated no opposition to RPAP but advised on problems with past automation efforts and shared CSEA's concerns with the Committee members. Ms. Duffy recommended that staff utilize many of the strategies that the Employment Development Department used in implementing the similar but more complex Tax Engineering and Modernization (TEAM) Project. Staff agreed with the suggestions presented and committed to work with CSEA during the project.

Committee Action/Recommendation/Direction:

Committee members discussed the Finance Letter and continued this matter to the Administrative Session when the RPAP business partner contract is scheduled for approval.

EPC Page 1 of 2

Agenda Item No: 2

Title: Electronic Filing (e-filing) Project Status Report

Issue/Topic:

Status on the implementation of Electronic Filing.

Committee Discussion:

Staff provided an update as to the implementation of the Board of Equalization's (BOE) electronic filing system. The system was brought into production on January 9, 2001. The system allows taxpayers to file the BOE-401-A and BOE-401-EZ forms electronically. NationTax Online, Inc. is currently the only service provider authorized to participate in the program. Three other companies have applied and approval is pending the successful development and testing of their systems. To date, the BOE has received 63 sales and use tax returns electronically. Staff is continuing work to determine what is needed to bring our more complex taxpayers into the program.

Committee Action/Recommendation/Direction:

Staff will provide the Committee with an issue paper on the feasibility of enhancing the program to include more complex filers at the March 2001 Committee Meeting.

	/s/ John Chiang	
Но	norable John Chiang Comn	nittee Chair
	/s/ James E. Speed	
•	James E. Speed, Executive	Director
BOARD A	APPROVED	
At the	2/14/01	Board Meeting
	Judy Newton	
	Judy Newton, Chie	
	Но	Honorable John Chiang Comm /s/ James E. Speed James E. Speed, Executive BOARD APPROVED At the 2/14/01 Judy Newton

EPC Page 2 of 2